



Attachment “4” – Conformance to Instructions, Terms and Conditions

STATE OF ARIZONA

Solicitation No. ADSP011-00000704

Agency: **Arizona Department of Administration**

Description: **State Redistricting Mapping Services**

Customer: **Arizona Independent Redistricting Commission**

In accordance with this Solicitation, the Offeror shall complete this Offer Form, indicating the Offeror’s responses in the spaces provided. Additional pages may be added, as long as they are clearly referenced to this Offer Form in the spaces provided.

If such additional pages are added, the Offeror shall include the following Solicitation information (as indicated above) at the top of all additional pages: (1) this “Offer Form” number, (2) the Solicitation’s number, and (3) the Solicitation’s title.

Any Offeror that does not include this completed Offer Form, or that does include an incomplete Offer Form, or that includes a completed Offer Form with unacceptable responses may cause its entire Offer to be deemed unacceptable and, therefore, non-responsive and not available for award.

1. OFFEROR’S ACKNOWLEDGEMENT/ACCEPTANCE OR EXCEPTIONS/CLARIFICATIONS

By the Offeror’s submission of its Offer for the Solicitation indicated above, the Offeror acknowledges that the Offeror has read and understands fully all the terms, conditions and instructions of this Solicitation. The Offeror shall check **YES** or **NO** to clearly indicate the Offeror’s acceptance of any terms and conditions, instructions, and requirements contained and/or referenced in this Solicitation.

- YES**, I acknowledge that I have read and understand all terms and conditions, instructions, and requirements and will comply in any resultant contract.
- NO**. I acknowledge that I have read and understand all terms and conditions and instructions. However, I (the Offeror) have taken exceptions and/or noted clarifications as indicated below. All other exceptions and clarifications will not be considered valid under this Solicitation, unless clearly identified within this section of this Offer Form (*Note*: reference section 1.1 below for further details)

1.1. EXCEPTIONS (If checked NO)

Offerors that take exception to any terms and conditions, instructions, and requirements contained and/or referenced in this Solicitation shall justify their exception. If an Offeror takes exception to any terms and conditions, instructions, and requirements contain and/or referenced in this Solicitation, that Offeror shall provide its proposed changes to the State’s language with a marked-up copy of the clause in-question. The Offeror’s suggested changes shall be clearly indicated on that marked-up copy. In such cases, the Offeror shall replace those State terms and conditions, instructions, and requirements with their marked-up version within the appropriate location in the proposed contract documents (Ref. Section 2 below). Additional pages may be added (as noted above). Please note, however, that taking exception to any terms and conditions of this Solicitation may affect your evaluation score or eliminate your Offer from possible award.

2. OFFEROR’S EXCEPTIONS/CLARIFICATIONS (IF ANY) AS FOLLOWS:

Offeror Response: